

# MICHAEL JOHN

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## SKILLS

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- **Excel Power User:** Proficient in formulas, pivot tables, dashboard reporting, and VBA automation.
- **SQL Development:** Skilled in writing and optimizing SQL queries, views, and stored procedures.
- **Data Management:** Experienced in managing large data sets in relational databases using SQL.
- **Data Visualization:** Proficient in designing dashboards, automating reports, and communicating insights using Microsoft Excel and Power BI.

## WORK EXPERIENCE

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### Data Analyst | NOORVIDA (Formerly known as workspacebooster), VIRGINIA, CHESAPEAKE

FEB 2023 - Present

- Financial Data Analysis

Utilized Excel and Power BI to analyze financial data, track key performance indicators (KPIs), and generate actionable insights that supported business decisions.

- Marketing Campaign Analysis

Employed SQL to analyze the financial performance of marketing campaigns, leading to a 30% improvement in return on investment.

- Sales Data Analysis

Conducted in-depth sales data analysis using SQL, Excel, and Power BI to identify trends and opportunities. Developed actionable insights that informed marketing strategies and implemented recommendations, resulting in a 50% increase in sales.

- Website Optimization

Managed website measurement, reporting, and optimization for noorvida.com, enhancing user experience and engagement.

### Student Business Intelligence Path Maven Analytics

JAN 2024 - Present

#### Data Analysis & Visualization

- Analyzed datasets to uncover patterns and trends using Excel, Python (Pandas), and R.
- Created compelling visualizations with Tableau, Power BI, and Excel to present data insights.

#### Technical Skills Development

- Executed SQL queries for data extraction and manipulation using MySQL.
- Applied programming skills in Python for advanced data analysis and machine learning.

#### Project Management

- Led and collaborated on capstone projects, simulating real-world data analytics tasks.
- Utilized MavenAnalytics for version control and project collaboration.

#### Data Collection & Cleaning

- Sourced data from APIs and databases, and performed data cleaning using Power Query in Excel and Power BI.

## Business Intelligence

- Tracked and analyzed KPIs to support business decisions; created interactive dashboards with Tableau and Power BI.

## Ethics & Compliance

- Studied data ethics and compliance standards, ensuring responsible data usage and adherence to regulations like GDPR.

## Continuous Learning & Networking

- Attended workshops and webinars to stay updated on industry trends.
- Built a professional network through LinkedIn and industry events.

## Soft Skills Development

- Enhanced communication skills by presenting data insights to non-technical stakeholders.
- Developed critical thinking through analytical exercises and case studies.

## Feedback & Improvement

- Participated in peer review sessions to provide and receive constructive feedback.
- Regularly assessed personal progress and set goals for continuous improvement.

## Web Designer | Viv Digital Media

JAN 2020 - SEPT 2022

### Website Design

- Designed and built corporate, business, e-commerce websites, and blogs using data analysis to inform design decisions and improve user experience.

### Technical Data Integration

- Utilized HTML, CSS, and JavaScript to integrate and manage data-driven features on websites, ensuring seamless data flow and functionality.

### Data Visualization

- Created graphics and visual assets using Adobe Photoshop and built websites using Divi Builder to effectively communicate data insights and enhance website aesthetics.

### Email Marketing Analytics

- Developed and analyzed email marketing campaigns, sales funnels, and landing pages to track performance metrics and optimize conversion rates.

### Comprehensive Web Services

- Provided clients with initial website setup services, including domain registration, hosting setup, business emails, and site security (SSL), ensuring all systems were optimized for data integrity and security.

### Ongoing Web Maintenance

- Offered website troubleshooting and maintenance services, using data monitoring tools to identify and resolve issues, ensuring continuous performance and reliability.

## CERTIFICATIONS

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- **Excel Specialist (Maven Analytics, 2024)**
- **Power BI Specialist (Maven Analytics, 2024)**
- **MySQL Specialist (Maven Analytics, 2024)**

## **View More**

## EDUCATION

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FEDERAL UNIVERSITY OF TECHNOLOGY OWERRI, NIGERIA | PROSTHETICS &  
ORTHOTICS B.TECH

Graduated Top 5% with Second Class Honours, upper division (3.8 CGPA out of 5.0)

## ADDITIONAL INFORMATION

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- **Analytical Skills:** Statistical Analysis, Data Cleaning, Data Visualization, Predictive Modeling, Hypothesis Testing
- **Languages:** English, Portuguese.